

## Orientation Classroom Curriculum

### **Day 1: Introduction, Equipment, & Technology**

Total time: 8 hours (0800-1700) with one hour lunch

- Safety Message- Talking points- GOAL (Get out and look) - Supervisor
- 8:00 AM - 8:15 AM:
  - Introduction and ice breaker activity - HR Personnel
- 8:15 AM – 10:30 AM:
  - HR Complete Paperwork - HR Personnel
  - Active Shooter
  - Workplace Sexual Harassment
  - Hand out tablets
  - Review HR policies
- 10:30 AM – 10:45 AM: Break
- 10:45 AM – 12:00 PM:
  - Review Pre-Work - Supervisor
  - Q & A
  - Policy sign-off
  - OS&D
- 12:00 PM – 1:00 PM: Lunch with Manager/Director/ VP
- 1:00 PM – 2:30 PM:
  - Samsara HOS (top 3 violations) - Supervisor
  - Vector app
- 2:30 PM – 2:45 PM: Break
- 2:45 PM – 5:00 PM:
  - Hands on Equipment Training - Supervisor/Driver ambassador
  - DVIR, Truck Operations, Maintenance, Load securement
- Homework: Take home policy & HOS test (open book)